**Real TIme Scenario - Timesheet Entry**

**ALGORITHM:**

**Step 1:** Start

**Step 2:** Enter into the Iniapro Portal

**Step 3:** Enter the Username and Password

**Step 4:** If the Username and Password are incorrect Retry.

**Step 5:** If the details are correct login to the portal.

**Step 6:** Select the My page option shown in the portal

**Step 7:** Select the reported issues option

**Step 8:** Select Actions in the reported issue and choose edit option.

**Step 9:** Check whether the presented details are correct in the issues section.

**Step 10:** If it is not correct make the corrections

**Step 11:** If it is correct then enter the Spent time in the specified area.

**Step 12:** Select the Activity from the dropdown box which is shown.

**Step 13:** Update your Activity details in the notes

**Step 14:** Check the Details which were updated, If you want to change you can edit

**Step 15:** If there is no change, Select the Submit option.

**Step 16:** Stop.

